

Details and Notes on Special Measures to Grant a Leave of Absence and to Change the Tuition Payment Procedures for the Students Currently Forced to Stay Outside Japan by the COVID-19 Pandemic (For 1st Semester and 2nd Semester of AY2021)

SOKENDAI will implement special measures to grant a leave of absence and to change the tuition payment procedures for the students currently facing difficulty to come/return to Japan because of the COVID-19 pandemic. The students who need to comply with those special measures should carefully read the details below and apply for them with paying attention to deadlines and notes.

1. Eligibility

Students who fall under either of the following situation (regular students only):

- (1) International Students who enrolled in SOKENDAI after October 2020 (including those who will enroll in October 2021), but were unable to come to Japan and have foreseen this situation would be prolonged; or
- (2) Students who have been studying abroad or temporarily returned to their home country, but were unable to return or re-enter to Japan and have foreseen this situation would be prolonged.

2. (A) Special Measures for the Students Who Apply for a Leave of Absence for 1st Semester of AY2021 (April 1, 2021 – September 30, 2021)

- Students can apply for a special leave of absence retroactively from the beginning of 1st Semester of AY2021.
- The duration of this special leave of absence is 6 (six) months only, starting from April 1 until September 30, 2021.
- Please make an application before September 15, 2021.
- The period of this special leave of absence will not be counted in the total length of 2 years for Leave of Absence stipulated in the University regulations.
- If this special leave of absence is granted, the tuition fee for 1st Semester of AY2021 shall be treated as follows:
 - In the case that the payment was completed, the paid money will be entirely reimbursed.
 - In the case that the postponement of payment was granted, payment will no longer required.

2. (B) Special Measures for the Students Who Apply for a Leave of Absence for 2nd Semester of AY2021 (October 1, 2021 – March 31, 2022)

- Students can apply for a grant of this special leave of absence for 2nd Semester of AY2021 from this day onwards.
- The duration of this special leave of absence is 6 (six) months only, starting from October 1, 2021 until March 31, 2022.

- Application can be accepted after the beginning of 2nd Semester until December 28, 2021 and in this case also, the leave of absence retroactively starts from October 1, 2021.
- The students who were granted the special leave of absence for 1st Semester and have been continuously in the situation of above-mentioned (1) or (2) can apply for a grant of another leave of absence of 6 (six) months for 2nd Semester of AY2021.
- The period of the special leave of absence will not be counted in the total length of 2 years for Leave of Absence stipulated in the University regulations.
- The tuition payment for 2nd Semester by the students who apply for a leave of absence under the Special Measures will be treated as follows:
 - ① The students who fall under the above-mentioned (1) or (2) and consider applying for the special leave of absence must submit the Request for Tuition Payment Postponement form by the deadlines specified below:
 <Deadlines>
 - Current SOKENDAI students: September 30, 2021
 - New students enrolling in October, 2021: October 15, 2021

If the students who have submitted the Request for Tuition Payment Postponement form are granted the special leave of absence, those students' tuition will be no longer collected. If the students who have submitted Request for Tuition Payment Postponement but did not eventually apply for the special leave of absence must pay the tuition fee of 2nd Semester of AY2021 by March 15, 2022.

【Important】 Please note that if the students took the special leave of absence for 2nd Semester AY2021 without submitting the Request for Tuition Payment Postponement form, basically, the paid tuition fee would not be reimbursed.

- ② The students who fall under the above-mentioned (1) or (2) situation can apply for tuition fee exemption which, however, requires enrollment in 2nd Semester, 2021. Therefore, those students who applied for tuition fee exemption for 2nd Semester of AY2021 and also applied for this special leave of absence, should withdraw the application for tuition fee exemption.

3. Notes

- During the periods of leave of absence under the special measures, any classes including research guidance courses cannot be taken. If the special leave of absence is granted for 1st Semester retroactively starting from April 1, 2021, no credits will be earned for 1st Semester. Please be aware that the students who are registering for all year courses could be resulted in earning no credits from such courses by the grant of this special leave of absence.
- Taking this special leave of absence retroactively to the beginning of each semester may cause some problems to the matters that require the premise of enrollment in the semester (for example, receipt of scholarships provided on the premise of enrollment, use of the certificates issued on the premise of

enrollment, etc.). Should you have any such concerns when applying, please be sure to consult with the Academic and Students Affairs Division of the Headquarters.

- The students who are already in Japan are not eligible for the special measures.
- When the above situation (1) or (2) are resolved, the students granted the special leave of absence shall promptly come/return to Japan and return to school. When returning to school, the students should pay tuition fee which is a total of the amount allotted per month multiplied by the number of months from the month of returning to school to the last month of the semester.
- These special measures are applied for 1st and 2nd Semester of AY2021. However, the situation mentioned in the above (1) or (2) is expected to remain unchanged in AY2022 and after, SOKENDAI may once again consider responding to the situation at that time.