

Registration Guidelines for SOKENDAI Freshman Course (Second Semester 2023)

1. Summary of SOKENDAI Freshman Course

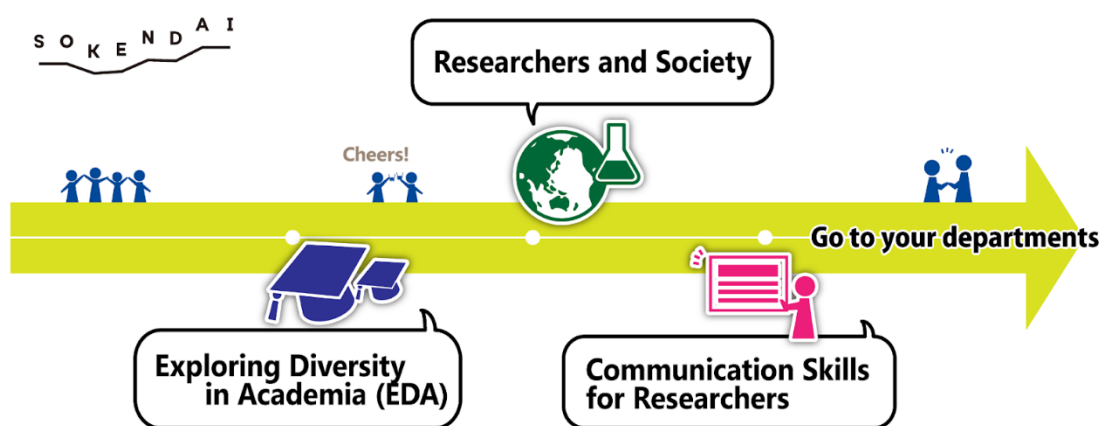
The Freshman Course is a four-day intensive course for newly-enrolled students of SOKENDAI.

This course has two objectives:

- (1) To acquire basic knowledge and skills required for all researchers.
- (2) To understand the SOKENDAI's broad range of intellectual fields, and create a network beyond your research field.

This course consists of three sections: "Exploring Diversity in Academia (EDA)," "Researchers and Society," and "Communication Skills for Researchers."

For the class details, please check the FC website (<https://freshman.soken.ac.jp>).



Exploring Diversity in Academia (EDA)	Researchers and Society	Communication Skills for Researchers
You will learn about the diversity and commonality of research activities conducted at each of the inter-university research institutes. You will also imagine your research life at SOKENDAI that is about to begin. In addition, you will interact with students and faculty members from different fields.	You will learn about the responsibilities of researchers in society through discussion and lectures.	This class is offered on demand. You will learn "writing" and "presentation" skills necessary for researchers. You can choose between lectures in Japanese or English.

The following rules are applied for the 2023 newly enrolled students and the currently enrolled students respectively:

■ **For 2023 newly-enrolled students: Elective**

■ **For the current students, the following rules are applied.**

[Course Type by Schools]

School of Cultural and Social Studies	Elective
School of Physical Sciences	Compulsory/Required
School of High Energy Accelerator Science	Elective
School of Multidisciplinary Sciences	Compulsory/Required* *For newly enrolled three-year doctoral course students of Department of Statistical Science, the course is elective.
School of Life Science	Compulsory/Required
School of Advanced Sciences	Compulsory/Required

■ Requirements and Credits

Number of Credits	2 Credits Students must attend all the sessions/classes and submit all the required assignments. Active participation is required for the credit.
Grading	Contribution to the class, submitted assignments and reports. For the details, please see the course syllabus.
Language*	English
Targeted Year	New and Current Students (1st- to 5th-year students)
Textbooks and Suggested Readings	Distributed during the classes.

* The Freshman Course in April 2024 will be offered in Japanese. If you prefer to take it in Japanese, please consider registering for the one in April 2024.

2. Schedule for SOKENDAI Freshman Course 2023 Second Semester

DATE: Tuesday, October 10 – Friday, October 13, 2023

Venue*	Date	Time	Session
SOKENDAI Hayama Campus (Annex Bldg.)	Tuesday Oct. 10	13:00 – 14:50	Orientation, Lecture (Mental Health), Entrance Ceremony
		15:15 – 17:15	Exploring Diversity in Academia (EDA)
		17:30 – 18:30	Social Gathering
	Wednesday Oct. 11	9:00 – 10:30	Exploring Diversity in Academia (EDA)
		10:40 – 12:10	
		12:10 – 13:00 Lunch Break	
		13:00 – 14:00	
14:10 – 15:40		Researchers and Society [2]: Social History of Research	
	15:50-16:10	Group Photo Session	
LOFOS Shonan (Conference Rm. "Isshiki")	Thursday Oct. 12	9:00 – 10:30	Researchers and Society [3]: Seeing Your Research from Different Perspectives
		10:40 – 12:10	
		12:10 – 13:00 Lunch Break	
		13:00 – 14:30	
On-Demand	**Friday Oct. 13		<ul style="list-style-type: none"> • Communication Skills for Researchers (Writing & Presentation)[English or Japanese]*** • Researchers and Society [1]: Research Integrity <p>(The deadline for both on-demand online classes is Oct. 31.)</p>

* See P. 6 for detailed venue location.

** October 13 is designated to work on on-demand online classes.

*** You must take at least one of the English or Japanese courses.

[NOTE]- Seats will be announced on the day.

- The above schedule is subject to change without notice.

3. How to Register

➤ Please register from the following site: <https://forms.gle/Dr5NVroiTQ72hicN7>

➤ **Registration Deadline: Noon, Friday, September 15, 2023**

■ Before registration

In addition to the basic information, items below will be required for the registration. Please prepare the following information before registering.

- **An image*** that expresses yourself as a researcher
- Your three research keywords

*What is the "Image"?

- See examples on the "Participants examples" page in the FC websites (<https://freshman.soken.ac.jp>).
- Images of all the participating students will be listed/displayed on the FC website's "Participants (E: English)" page.
- We will use the images in the class/session "Exploring Diversity of Academia (EDA)." Be prepared to give a verbal description of the images in the group work.
- Any illustration, pictures, and images would be fine, if it expresses your research interest, and show you as a researcher; however, please create that does not cause copyright problems (such as the ones created/photographed by yourself or an image in the public domain).
- The image should be jpg or png, and the size should be less than 1MB. Please assume the size as about 300 px X 300 px.
- Save the file title as "Student ID number-Last Name-First Name" for current students, or "course-Last Name-First Name" for new students, e.g. "20231001-Taro-Soken.png" / "Molecular Science-Taro-Soken.png."

■ Document to be submitted :

Please submit the following form.

➤ "Local Remittance Registration Application" [Attachment]

Required for those who receive transportation and/or other expenses from SOKENDAI for the first time by bank transfer. All new students as well as those who have made the change in the registered bank account information must submit this form.

For foreign students, please submit a copy of the page of your bankbook that shows the bank name, branch name, account holder name, and account number for secure reimbursement.

➤ **How to submit :** either by post or e-mail

- (1) By post: Submit the form with the admissions documents to Student Affairs Section, Academic and Student Affairs Division, OR
- (2) By E-mail to: Office for SOKENDAI Freshman Course at freshman@ml.soken.ac.jp

➤ **Submission deadline: Friday, September 15, 2023**

[For CANCELLATION]

For any cancellation after the application deadline, except in special circumstances or advanced notice, the cancellation fee for the cost of accommodation and lunch and dinner who order them may be charged.

4. Things to do after Registration before the Freshman Course starts

Step1. Access to the FC website

You will receive an email with a password to login to the FC website (<https://freshman.soken.ac.jp>) around Monday, September 25.

Please Click on the "Information" page to see:

- Class schedule
- Dropbox folder link(s) to download class materials
- Submission form/link for the "Seeing Your Research from Different Perspectives" classes (Please refer to Step 2 below for details)
- Class details and list of instructors

Step 2. Submit "an episode with unexpected social impacts"

In the "Seeing Your Research from Different Perspectives" session on October 12, we will work on and discuss critical issues and cases within your research field that may have some degree of significant social impacts and influence.

Submit the following items to describe the episode* via the FC "Information" website. The submission deadline is [Friday, October 6](#).

1. When did it happen?
2. What people (or things) are involved?
3. Please show two perspectives on the episode (perspective #1 and #2).
4. Notes to summarize the main points of your episode.

* *What is the "Episode"?*

- A "true" story that can be found in your research field (e.g. you can search on the internet, or ask your colleagues), and/or based on your research experience.
- Such episodes/cases (with unexpected social impacts) that are well-known within your research field, but may not be so familiar for researchers in other fields and/or general public.
- If you cannot find any, it is also fine to prepare an episode in related research fields (preferably close to your research field).

[Example of the Episode]

Episode: "Starlink" satellites launched by Space X American aerospace company.

1. When: Since 2019 (first Starlink launch)
2. Related people or things: Satellites, people all over the world, astronomers
3. Perspective #1: Benefits of low-cost, high-performance satellite Internet access service
Perspective #2: Serious light pollution problem for ground-based observation by astronomers
4. Notes: Improvements in communication technology by Starlink satellites have made it possible to connect to high-speed Internet from anywhere in the world. However, the satellites reflect enough sunlight at night which causes a serious problem for sensitive telescopes.

If you have any questions regarding the above matters, please contact The Center for Education Planning and Development (cepd_edu@ml.soken.ac.jp).

5. Registration Desk at SOKENDAI Hayama Campus on Tuesday, October 10

Registration desk opening hours and the venue on Tuesday, October 10:

Category of Students	Time	Venue
New Students (attending the Entrance Ceremony only, or, Entrance Ceremony and Freshman Course)	12:00 - 13:00	Main Building Lobby (1 st Fl.), SOKENDAI Hayama Campus
Current Students (attending "Freshman Course" only)	14:00 - 15:00	

6. Items to bring

For the classes on Hayama campus, please bring a laptop with which you can edit MS ppt files and the stationary.

7. Accommodation for Freshman Course Participants

LOFOS Shonan: 1560-44 Kamiyamaguchi, Hayama-machi, Miura-gun, Kanagawa
(<http://www.gakuin.gr.jp/hotel/>) (only in Japanese)

- Sokendai will bear the costs of the accommodation charges for the nights of Tuesday, October 10 and Wednesday, October 11 including breakfast of the following morning; they will not be charged to the participants, while lunch and dinner should be paid at their own expenses.
- It is located five-minute walk from SOKENDAI Hayama Campus.
- The participants will be accommodated either in the standard room with one single bed or two single beds for single occupancy. No requests for room preferences is acceptable.

8. Social Gathering

- A social gathering is scheduled from 17:30 to 18:30 on Tuesday, October 10, at the expense of JPY250 per person. Unless there are special circumstances, please participate in the social gathering. If you have any special circumstances not to participate in the gathering, please indicate it in the "Remarks" column in the Online Registration Form.

9. Meals (Lunch and Dinner)

- Lunch Box(es)
 - SOKENDAI will order the lunch box(es) for those who wish for October 11 and 12 at the cost of JPY650 per lunch. If you wish to order them, please sign up for lunch box(es) in the Online Registration Form.
 - You cannot choose the kind of lunch box(es) for yourself; there is only one kind of lunch box available each day.
 - No special foods for those who have some food restrictions for the lunch boxes are available. For those who have some food restrictions or preferences, please prepare (buy) lunch by yourself.
 - There will be no arrangements for lunch on October 10; therefore, please take lunch by yourself.
- Dinner
 - SOKENDAI will order dinner for those who wish for October 10 and 11 at the cost of JPY1,580 per dinner at the LOFOS Shonan. If you wish to order dinner, please sign up for dinner in the Online Registration Form.
 - Special foods for those who have food restriction are available to some extent. Please indicate the ingredients you are unable to eat in the Online Registration Form. For those who have the strict food restrictions, it is recommended to prepare by your own.

【NOTE】

- Once you order the lunch box(es) and/or dinner, any cancelation requests will not be accepted for any reason.
- The participating fee for the social gathering (JPY250) and the costs of the lunch box(es) (@JPY650) and dinner (@JPY1,580), which you order, will be collected in cash at the registration desk on Tuesday, October 10 before the orientation starts. Please make memos for what you order and the total amount you need to pay and have the exact change ready for payment.

- The number of stores where you can buy lunch and/or dinner is extremely limited; there is only one store, "Family Mart," which is located near the SOKENDAI campus.



10. Prayer Room

SOKENDAI has an on-campus Prayer Room for students located on the 1st Floor at the Annex Bldg. If you wish to use the prayer room, please sign up for the prayer room, indicating the date and time you wish to use in the Online Registration Form.

11. Chartered Bus Service from JR Zushi-Station to SOKENDAI Hayama Campus

SOKENDAI will charter the bus from JR Zushi Station to SOKENDAI Hayama Campus in time for the entrance ceremony on Tuesday, October 10. Both new students and current students* may use this bus service for free. If you wish to use the bus service, please make sure to sign up for the bus service in the Online Registration Form and come to the meeting point by the designated time below.

Please note that the bus will leave on time; the bus will not wait for the persons who are late.

* The current students need to wait for the time for the registration from 14:00, if they take the chartered bus.

- Please refer to the following URL site for the access up to JR Zushi Station.

>> English: <https://www.soken.ac.jp/en/access/>

>> Japanese: <https://www.soken.ac.jp/access/>

- **Meeting Date & Time:** **11:15 a. m. on Tuesday, October 10**
 - The bus will leave at 11:30. a. m.
 - It takes approx. 30 minutes to SOKENDAI Hayama Campus.
- **Meeting Point:** **At the East Exit at JR Zushi Station (please see the map below)**
 - SOKENDAI staff will be meeting you at the meeting point
 - JR Zushi Station is five-minute walk from Keikyu Zushi-Hayama Station.

【NOTE】 The chartered bus from Hayama to JR Zushi station on Thursday, October 12 is also available for free for those who attend the Freshman Course.



12. Using Public Transportation to SOKENDAI Hayama Campus

For those who wish to take the public transportation to SOKENDAI Hayama Campus, please refer to the following URL sites:

- >> English: <https://www.soken.ac.jp/en/access/>
- >> Japanese: <https://www.soken.ac.jp/access/>

13. Student Travel Expense Subsidies

SOKENDAI will provide the subsidies for the travel expenses for those who attend the Freshman Course in accordance with the SOKENDAI regulations. The travel expenses between the campus of the student's institute and SOKENDAI Hayama campus will be reimbursed and paid to the student's bank account after confirming all the attendance of the sessions of the Freshman Course.

Please note that:

- The travelings where students use the free chartered bus ride are excluded for subsidies.
- The subsidies are not available for those who attend the entrance ceremony only.

【Using Shinkansen(JR Bullet Train)】

	Outbound Trip	Inbound Trip
New Students	The regular fare will be provided	"Student discount fare" ^{*1} will be provided
	SOKENDAI Hayama Office will prepare "Certificate for Student Discount Ticket" for the inbound trip and will provide to those who will use Shinkansen at the registration desk on Tuesday, October 10. Therefore, do not purchase a round- trip ticket in advance.	
Current Students ^{*2}	Student discount fare will be provided	Student discount fare will be provided

*1: "Student Discount Fare" is applied when JR boarding points exceed 100 kilometers one way.

*2: For the current students, please ask for "Certificate for Student Discount Ticket" at your program/ department office before traveling.

14. Contact Information

Office for SOKENDAI Freshman Course

E-mail: freshman@ml.soken.ac.jp

Tel: +81-46-858-1647/1583

【Attachment】

Attachment: Local Remittance Registration Application (Form)